

2011

POLITICAL SCIENCE

Paper : 1.4

( Public Administration : Theories and Concepts )

Full Marks : 80

Time : 3 hours

*The figures in the margin indicate full marks  
for the questions*

1. Define Public Administration. Discuss its nature and scope. 4+8=12

Or

Critically examine the significance of the study of public administration. 12

2. Examine the scientific management theory of public administration as analyzed by F. W. Taylor. 12

Or

Who is regarded as the 'father of human relations theory'? Discuss the important features of human relations theory. 2+10=12

3. Examine the importance of coordination in administration. Highlight the different techniques of coordination. 8+4=12

Or

Define leadership. Discuss the styles and qualities of leadership. 4+4+4=12

4. Why is the institution of ombudsman essential in a democratic government? Discuss the importance of ombudsman to redress public grievances. 4+8=12

Or

What is accountability? Examine the need of accountability in administration. 4+8=12

5. Write notes on any *four* of the following : 6×4=24

- (a) New public administration
- (b) Maslow's hierarchy of needs
- (c) Role of communication in administrative process
- (d) Significance of ecological theory
- (e) Legal-rational authority (Max Weber)
- (f) Importance of public relations in administration
- (g) Features of good governance
- (h) Human rights issues in administration

6. Answer the following questions : 1×8=8

- (a) What is 'sala'?
- (b) Who wrote the book, *The Ecology of Public Administration*?

(i) Max Weber

(ii) Dwight Waldo

(iii) F. W. Riggs

(iv) M. P. Follet

(Choose the correct answer)

- (c) Write the title of the book written by Felix Nigro.

- (d) Give a suitable definition of 'motivation'.

- (e) Which of the following is wrongly listed as a feature of the scientific management theory?

(i) Functional foremanship

(ii) Motion and time study

(iii) Social equity

(iv) Separation of planning and execution

(Choose the correct answer)

- (f) Match List—I with List—II and select the correct answer by using the codes given below the lists :

*List—I**List—II*

- |                     |  |
|---------------------|--|
| A. Woodrow Wilson   | 1. Principles of public administration |
| B. A. Maslow        | 2. Applied prismatic                   |
| C. W. F. Willoughby | 3. Motivation and personality          |
| D. F. W. Riggs      | 4. The study of administration         |

*Codes :*

(i) A B C D  
2 1 3 4

(ii) A B C D  
3 2 4 1

(iii) A B C D  
4 3 1 2

(iv) A B C D  
1 4 2 3

- (g) What is 'right to information'?

- (h) Give a suitable definition of 'communication'.

★ ★ ★